LINE OFFICERS TRAINING

February 2021

Regalia – Official/Formal Attire

See Proclamation I from Imperial Commandress dated Nov. 27, 2018

Official attire, which is meeting attire, shall be a white dress *(no off-white or winter white)* at or below the knees, no high splits. If above the knee, must have a lap cloth. Attire also includes white lingerie *(which should not be visible)*, all white shoes, Lucite and mesh are permissible, white stockings, handbags, gloves (no fingerless gloves allowed. Only white jewelry may only be worn; white ankle bracelets are acceptable. *No silver or gold jewelry shall be worn with regalia except as allowed by the Imperial Court*.

Formal Attire

Shall be white formal length to the top of the shoe *(no tea length allowed),* white stockings, handbag, gloves *(no fingerless allowed)* and Fez. A strapless or spaghetti strap gown must be worn with a large enough formal jacket or shawl to cover the upper body; *(see-through sleeves and cover-ups are acceptable.)* Bare shoulder gowns with long sleeve gloves are acceptable w/o shawl. Splits in gowns shall not be higher than the knee and gowns with trains are not acceptable as it may present a hazard to the wearer or others.

Protocol

See document : Imperial Protocol

Chain of Command

- Illustrious Commandress
- Deputy for the Oasis
- Deputy for the Desert
- Imperial Commandress

Stations – Badge of office, robe and jewels

Information can be found in Research Facts and Instructions, white pamphlet in with your ritual, pages 5-7. Go over the badges:

Commandress – Sun
2nd Lt. - Earth
Oriental Guide - Staves (a stick)
Recordress – Pens
Inside/Outside Spy - Scimitar
1st Lt - Full Moon
High Priestess - Half Moon
Treasurer - Keys
Ceremonial Daughters – 1/4 Moon

Proper Written Committee Report Procedures

- Standing Committees – Audit, Budget, Thanksgiving Service, By-Laws and Ways & Means
- All other committees are special committees

All committee reports, except audit and budget, should present a budget for their committee and all committee reports are made at the altar.

Who is required to receive a written copy of the committee reports:
Commandress, Deputy for the Oasis, Recordress and Treasurer

Regalia

1. What is the official and formal attire for the Daughters? *See Regalia – Official/Formal Attire*

Protocol/Chain of Command

2. What is the meaning of protocol? *The formal system of rules for correct behavior on official occasions. A system of rules that explain the correct conduct and procedures to be followed in formal situations.*

3. If you invite an Imperial Court officer to your event, are you responsible for them? If yes, in what way? *Yes, a letter is sent stating what amenities will be offered.*

4. What is the Chain of Command?

Commandress – Deputy for Oasis – Deputy for Desert – Imperial Comm
Always try to work issues out with the Daughter that issue is with and don't bring issues from other organizations and make them a Daughter/court issue.

Badges of Office and Robe Color

5. Who am I? My badge is the Earth, I should nourish the Court with new ideas and stress the high ideals of the daughters? *2nd Lieutenant*

6. Who am I? My robe is green representing warmth, rest, peace and plenty. My badge is a stick which helps me assist the traveler in her journey across the desert? *Oriental Guide*

7. Who am I? My badge is ¼ moon, I survey the Court room for intruders who might have entered unawares? *Ceremonial Daughters*

8. Who am I? My robe is white signifying purity, honesty and faithfulness and my badge is the half moon. *High Priestess*

Proper Written Committee Report Procedures

9. What are the Standing Committees?
Budget, Audit, Thanksgiving Service, By-Laws and Ways & Means

10. What are all other committees considered as? *Special*

11. What five officers should receive a written copy of the committee's reports? *Commandress, Recordress, Treasurer and Deputy for Oasis*